

# **McKenna Foundation**

## **Investment Committee Charter**

### **I. Purpose**

The Investment Committee (the "Committee") will assist the Board of Trustees ("Board") of the McKenna Foundation ("Foundation") in fulfilling their oversight responsibility for the investment assets of the Foundation. Subject to approval by the Board, the Committee is responsible for formulating the overall investment policies of the Foundation and establishing investment guidelines in furtherance of those policies. The Committee is responsible for monitoring the management of the Foundation's investment portfolio for compliance with the approved Investment Policy.

### **II. Committee Membership**

The Committee shall consist of at least four trustees, which will include at least three trustees selected by the Board and the Foundation's Chair. Committee members shall have a basic understanding of accounting, financial and investment matters.

### **III. Committee Meetings**

The Committee shall meet at such times and places and by such means as the Committee Chair shall determine but no less than quarterly. The Committee shall report regularly to the Board, as necessary, about its activities. A majority of the members of the Committee shall constitute a quorum and a majority vote of those present shall constitute an act of the Committee.

### **V. Key Responsibilities**

The Committee shall undertake the following responsibilities which are set forth as a guide. The Committee is authorized to carry out these activities and other actions reasonably related to the Committee's purposes or as assigned by the Board. The Committee shall be responsible for:

- Subject to approval of the Board, setting investment policies and guidelines, including policies and guidelines regarding asset classes, asset allocation ranges, and prohibited investments.
- Overseeing investment and reinvestment of the funds of the Foundation in accordance with the Investment Policy. The Committee may delegate investment functions to

officers and employees of the Foundation, investment managers and investment consultant(s).

- Monitoring the management of the funds by reviewing reports from staff, investment managers and investment consultants that focus on the primary determinants of returns, including asset allocation and investment strategy.
- Evaluating performance of the investment portfolio based on a comparison of actual returns with the Foundation's return objective, and with such other benchmarks as the Board or Committee may from time to time select. The evaluation will take into account compliance with the Investment Policy and risk levels.
- Complete a performance evaluation of the Committee's activities and membership at the first meeting of each year and recommend to the Board any proposed changes to the Committee's charter, composition or function necessary to address areas of improvement revealed in the evaluation.
- Maintain minutes of meetings and periodically report to the Board actions taken by the Committee.
- Communicate with other committees of the Board, as appropriate.